

CHECKLIST FOR REGISTRATION

Midwifery Student



To participate in clinical placements in Alberta a student must be registered with the College of Midwives of Alberta. A student must be enrolled in an approved midwifery education program, or a program that is in the process of obtaining approval: see [Student Clinical Placement and Registration Policy](#).

Important: Please start your online application once you have all requirements of this checklist available. You will not be able to submit or save an incomplete application and will have to start over once you have all documents available.

Application for Registration

Provide a completed online application, dated and signed and create your CMA profile – [Application for Registration](#)

* If you are already a student registered with the CMA, you do not need to start a new application, please renew your student registration through your CMA profile.

On your application, please provide a current photo with a plain background that will be used for your practice permit card. The photo must be a clear headshot, similar to your passport photo.

Non-Refundable Application Fee

Submit payment of the 150 CAD non-refundable application fee to the CMA (invoice available at the end of the online application above).

Interac e-transfer can be made to info@albertamidwives.org or contact the same email address for alternate payment options.

Identification

Upload in your CMA profile a clear copy of a government issued identification that matches your full legal name on the application form. The identification must include your photograph and signature. For example, a passport or a driver's license.

Criminal Record Check

Upload in your profile a Police Information Check with a Vulnerable Sector Check through your local police service in Canada conducted within 6 months prior to the submission date of your complete application. Police Information Checks are valid for 5 years, please make sure yours is still valid during your student registration. If not, please request a new one.

Affidavit of Enrolment

Provide evidence of enrolment in your midwifery education program.

Additional Information

- Complete applications may take up to 10 business days to be processed.
- Coordination of the application process is important to ensure a document does not expire before all required documents are received and approved.
- Additional questions may be directed by email to admin@albertamidwives.org